

**VOUCHER FOR PETTY CONTINGENT EXPENDITURE**

Date	Particulars of expenditure	Amount (Rs.)	
		Rs.	Ps.

Total :

E. & O.E.  
Received Payment

**Certified that**

1. Rates are competitive.
2. Goods received in good condition/repairs got done satisfactory and the rates are reasonable.
3. Entry made on page of non- consumable /stationery stock register.
4. The goods are not exempt from Sales Tax and that the Tax charged is correct.
5. The expenditure detailed in the cash memo /Bill are correct.

HEAD OF SECTION

Passed for and pay Rs. ....Paise.....only

Assistant

Superintendent

Sr. Administrative Officer  
I.I.S.R., Lucknow

Signature of Indenting Officer /HOD/ In charge-Section

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