

**PROFORMA FOR THE REIMBURSEMENT OF REGISTRATION FEE FOR ATTENDING
THE SEMINAR/SYMPOSIUM/WORKSHOP/CONFERENCE**

NAME OF THE INSTITUTE : ICAR- INDIAN INSTITUTE OF
SUGARCANE RESEARCH, LUCKNOW - 226 002

1.	Name of the applicant with designation	:	
2.	Section/Division to which attached	:	
3.	Name/topic/subject of the paper/poster to be presented	:	
4.	Status- if it is invited or contributory paper	:	
5.	The project name & No. in which the scientists is working and to which the paper/poster is related to	:	
6.	If the paper/poster has already been accepted for presentation, whether the paper has been forwarded through proper channel. If yes, please indicate the letter no. and date	:	
7.	The name of the professional society organizing the conference/symposium/seminar <i>etc.</i>	:	
8.	Whether the applicant is the member of the society. If so, the membership No. of the society may be indicated	:	
9.	Please state whether invitation received directly or by Institute circulation	:	
10.	Date and duration of symposium/seminar/conference <i>etc.</i>	:	
11.	Registration fee	:	
12.	Head of accounts with Code No. the registration fee is to be debited (NATP/DBT/UPCAR/AP Cess/Plan/Non-Plan)	:	

13.	The Total Nos. of	:	
i.	No. of symposia/seminar attended by the scientist in this financial year		
ii.	No. of training programme /summer school etc., attended by the scientists in this financial year	:	
14.	Remarks of Head of Division/Section	:	
15.	Remarks of Adm. I Section	:	
16.	Remarks of Incharge, RCM	:	
17.	Remarks of Sr. Administrative Officer	:	
18.	Remarks of Finance & Accounts Officer	:	
19.	Approval of the Director	:	